

THE COUNTRY CLUB OF MONTREAL

RULES AND PROCEDURES OF THE CLUB

1. GENERAL

- 1.1. The rules and procedures of the Country Club of Montreal (the 'Club') apply to all members and their guests.
- 1.2. Respect, courtesy and decorum are the guidelines for the conduct of all members and their guests.
- 1.3. Members are responsible for the conduct of guests and for their respect for the rules and procedures of the Club.
- 1.4. Members should report all infraction to rules and procedures to the General Manager or a member of the Etiquette and Discipline committee.
- 1.5. No member shall reprimand any employee of the Club but should lodge a complaint in writing to the General Manager or the President of the Club.
- 1.6. Property of the Club which is broken or damaged by a member or his/her guest will be the object of a request for monetary compensation
- 1.7. The Club shall in no way be responsible for any loss or damage to personal property of members and their guests occurring on Club property; members, their guests or other persons using the Club property or have access to, shall do so at their own risk, and the Club shall in no way be responsible for any loss, injury or damage which they may incur by reason of or in consequence of their doing so. Members are requested to carry their own liability insurance.
- 1.8. If a complaint is brought against a member or a guest of a member, he may be required to appear before the Etiquette and Discipline Committee for consideration and recommendation to the Board.
- 1.9. No domestic animal is permitted to be on Club property.
- 1.10: Any purchase made by a member of the Club shall be charged to his account. Notwithstanding, a member may:
 - i. pay a purchase at the Pro-shop by credit card, and

- ii. pay his monthly bill, including any dues, by credit card, but in this last instance, the Club shall then add a 3% administration charge.

Any purchases made by a guest at the Club, either in the Club House as well as in the Pro Shop, may be charged to the guest's Club or may be paid by credit card."

2. DRESS CODE

- 2.1. When on Club property, all members and must be properly dressed and respectful of the dress code.
- 2.2. Only soft spiked footwear is allowed, and unless on special occasion, can be worn in the dining room.
- 2.3. Clothing and golf bags bearing the logo of an organization closely related to golf, such as clothing designers and golf equipment manufacturers, including small commercial logos, are acceptable as long as they are discreet, unobtrusive and of good taste.
- 2.4. Dress code

IN THE CLUBHOUSE

Meets the dress code requirements:

- "Business casual apparel" (excluding "jeans"), as well as clothing that meets the dress code on the course.

Does not meet the dress code requirements:

- Hats, visors and caps or running shoes, sandals or mules, except that running shoes may be worn by junior members.

ON THE COURSE

A.- MEN

Meets the dress code requirements:

- Golf shirts with collar and sleeves as well as turtle neck or mock neck with sleeves.
- Golf pants, "capris" and Bermuda shorts at a maximum 3 inches above the knee, with knee length stockings or ankle socks not higher than the top of the ankle bone.

Does not meet the dress code requirements:

- Rugby, safari, jogging, cargo type pants and "jeans".
- Running shoes, sandals or mules; however, running shoes may be worn by caddies accompanying a member.

B.- LADIES

Meets the dress code requirements:

- Golf shirts or golf blouses, with collar, with or without sleeves and t-shirts with sleeves. Turtle necks, golf shirts or golf blouses designed to be worn outside golf Bermuda shorts or golf pants are also acceptable.
- Golf Bermuda shorts must be worn at a maximum of 7 inches above the knee and golf skirts to a maximum of 5 inches above the knee.

Does not meet the dress code requirements:

Rugby, safari, jogging, cargo type pants and jeans.

3. ÉTIQUETTE AND SAFETY ON THE COURSE

- 3.1. The suggested time for a round of golf is 4 hours 15 minutes or less and all groups should let the following group play through if a hole becomes free in front of them.
- 3.2. Members and guests must replace all divots, smooth/rake bunkers, repair all ball marks on greens and avoid making marks on greens.
- 3.3. Hand carts must remain at a minimum distance of 15 feet from tees and greens or on cart path and may not pass between sand traps and greens and may not pass between lakes and greens.
- 3.4. Electric carts:

Electric carts must remain on cart paths on par '3's', on par '4's' and '5.s' as you get near the green stakes as well as close to greens.

When using an electric cart, one must avoid sudden starts and stops, sharp turns and soft spots, newly seeded or newly installed turf areas.

Persons not respecting these simple rules may be subject to suspension of their privilege of using electric carts.

Persons under 18 years of age are not allowed to drive electric carts.

- 3.5. Players should be alert and try to anticipate potentially dangerous situations and should not play until the players in front are clearly out of range
- 3.6. The player who is on his own fairway has the 'right of play'.
- 3.7. A maximum of 5 minutes is permitted for players to find their golf balls.
- 3.8. When play is completed on a hole, players must immediately leave the green.
- 3.9. At its sole discretion, and after having given the member the opportunity to be heard, the etiquette and discipline committee may limit for a limited period of time the hours during which a member may have access to the course if said member has previously received written notices and has been met at least once by the committee concerning his slow play.

4. STARTING TIMES

- 4.1. All members must respect the authority of the starter and of the golf course marshals.
- 4.2. Members making reservations must give the names of the members of their group and reserve only one starting time by phone.
- 4.3. All games must begin on the first tee. Any group wishing to begin on the 10th tee must obtain the starter's permission in advance.
- 4.4. The starter may require that in busy periods groups consist of 3 or 4 players.
- 4.5. Starting times request can be made up to 9 days prior either via internet, with the starter or at the pro shop. The actual starting time will be confirmed 48 hours in advance.

5. PRACTICE FACILITIES

Driving range

- 5.1. Guests whose green fees have been paid or who are in company of a member may use the driving range.
- 5.2. The driving range is open every day from 1:00 a.m. until one hour before sunset. On Wednesday and Sunday evenings the driving range will close at 7:00 p.m.
- 5.3. Because of the neighbouring properties, our driving range is a warm up facility. All members must, in the best of their ability, hit their balls towards the target greens. Players may use clubs of their choice (woods, hybrids or irons) as long as they do not hit past the green with the blue flag (170 yards).
- 5.4. It is forbidden to hit balls other than from the carpet provided for this purpose.
- 5.5. Anyone using the driving range may not jeopardise the security of members, guests or neighbours of the Country Club.

Chipping green and sand traps

- 5.6. This area must be used only to practice chipping shots and sand trap shots. No putting is allowed.
- 5.7. It is not necessary to repair ball marks on the chipping green. We recommend however, the use of sand mixture instead of replacing the divots.

Putting greens

- 5.8. The two putting greens must be used for putting practices exclusively.

6. TOURNAMENTS AND HANDICAPS

- 6.1. Tournaments are under the jurisdiction of the Captain and his committee. The Club organizes a number of traditional tournaments in order to provide a certain spirit of competition and comradeship among the members.
- 6.2. All plays are governed by the rules of the R.C.G.A.
- 6.3. Registration for tournaments is made on notices in the Golfers' hall or through the starter
- 6.4. It is essential for members to be familiar with the rules and formats of tournaments before registering and must verify its availability before participating.
- 6.5. When a member who is registered for a tournament realizes he/she will not be available anymore, he/she must immediately inform the starter.
- 6.6. Each member is solely responsible for his or her handicap and must verify it before participation in any tournament ; cases of error will result in disqualification.
- 6.7. Players wishing to participate in any type of competition must keep handicaps up to date; score differentials must be entered on completion of play, including 9 holes, in the computer situated in the Pro shop. Members failing to respect this rule may be barred from participating in tournaments at the Club and at other Clubs.

7. CLUBHOUSE

- 7.1. Members must respect opening hours of the dining room, the snack-bar and the bar.
- 7.2. Cellular phones and blackberries may be put on vibrating mode in the clubhouse and the terrace. The use of cellular phones and blackberries are allowed only in the public phones area and in the locker rooms.

8. VISITORS (GUESTS)

- 8.1. Green fees for visitors are \$75 (plus taxes) and must be taken care at the Pro shop. Three hours before sundown, a member could invite his spouse and children at a reduced rate of \$40 (plus taxes)
- 8.2. Hosting members must accompany their guests on the golf course.
- 8.3. Members are responsible not only for the green fees of their guests but also for all expenses incurred by their guests at the Club.
- 8.4. A guest, even if invited by different members, may play no more than five (5) times during the course of the same golf season.

9. EXTRACTS FROM THE BY-LAWS

By-law 29A: NEIGHBOURLY RELATIONS:

Any member who hits a ball out of bounds which strikes to his knowledge a person or causes damage to an object movable or immovable, must as soon as he reaches the Club house advise the starter of the time and place of the incident, of the name of the person struck or the name of the owner of the object damaged if he knows these names. Any member who accompanies a guest has the same obligation in the case of a ball hit by his guest. (Please note that a member's or guest's liability insurance should cover cost related to an accident).

By-law 31: PAYMENT OF ANNUAL MEMBERSHIP FEES:

All annual membership fees shall be payable in advance of the thirtieth of April in each year and will be invoiced in advance as follows:

- November 1st payable on November 30th – 1/3 of the annual fees
- January 31st payable on February 28th - 1/3 of the annual fees
- March 31st payable April 30th - 1/3 of the annual fees

Any unpaid balance shall bear interest at a rate to be determined annually by the Board of directors and any such interest shall accrue from the first day of the following month until the balance has been completely paid up. No member in arrears can vote or take part in the discussion of any motion or question before the Club or compete for a prize.

The name of a member still in arrears by the first of May shall be exhibited on the notice board of the clubhouse. If the annual membership fees are not paid on or before the tenth of May, further credit in the club house and pro shop, as well as the member's playing privileges shall be terminated until the account has been settled.

By-law 32: MONTHLY ACCOUNTS:

Accounts are rendered on a monthly basis, and are payable when rendered. Any unpaid balance shall bear interest at a rate to be determined annually by the Board of directors, from the date of the statement of account until the complete payment; no interest shall occur if the account is paid up within 30 days of the date of the statement of account. The name of any member not paying his account by the 7th of the next following month, may be exhibited on the notice board of the club house.

Further credit in the club house and pro shop, as well as the member's playing privileges will be terminated until the account has been settled.

By-law 32A: CONTRIBUTIONS, ASSESSMENTS AND EXPENSES OF A SPOUSE MEMBER:

An active shareholding member or a life member whose spouse is member of the Club as such is liable for the payment of all contributions, assessments and other expenses owing by his or her spouse. A single statement of account shall be rendered for all sums owing both by himself or herself. A shareholding member can request in writing, that a separate account number could be issued for his spouse or children, but this will not release him of his responsibility towards the Club for all expenses incurred on this new account number.

By-law 33: SUSPENSION OR EXPULSION OF MEMBERS:

1) **MISCONDUCT:** The committee of etiquette and discipline shall take immediate cognizance of any infraction of the constitution, By-laws or rules of the Club and shall report to the Board of directors. If any member be guilty of conduct which, in the opinion of the Board of directors, is detrimental to the interests of the Club, the Secretary shall summon such member to appear before the Board of directors to explain such conduct, and, if he neglects to appear before it, or having appeared fails to satisfy it, the Board of directors may, by a two-thirds vote of the Directors present, suspend such member from the privileges of the Club for a period not exceeding two golfing months, or expel such a member from the Club.

2) **PAYMENT OF ARREARS:** When the termination of a member's credit in the Club house and pro shop is decided under By-law 31 or By-law 32 and where the account be still not settled at the time of the next meeting of the Board of directors, the Board may suspend the delinquent member. If the arrears have not been acquitted within 90 days, the Board may, at its discretion, expel the delinquent member.

Before a vote to expel is taken the member liable to expulsion shall be given at least 15 days' notice by registered mail, reckoned from the date of mailing, to make arrangements satisfactory to the Directors for the payment of the account. Any member suspended or expelled will have no claim on the Club for the refund of any part of his or her dues or fees. A member under suspension may not be entertained at the Club.

3) **INFRACTIONS TO RULES:** In addition to what is provided above, the board of directors is allowed to suspend a member for a period not exceeding seven (7) calendar days or to impose a sanction of a lesser nature when such a member has failed to observe Club rules and without restricting the generality of the above, more particularly

the dress code to be abided by members, the rules regarding the use of the electric carts or of any pieces of equipment used by members on the links as well as the rule pertaining to the duration of a round of golf. No sanction, however, may be imposed unless the member involved has been offered, by written invitation, the occasion to exculpate himself.

By-law 34: RESIGNATIONS:

Any member, even if under suspension, shall be at liberty to withdraw from the Club on written notice to that effect, sent to the Secretary before the 31st of October preceding the next golf season. Notwithstanding such action, a former member shall continue to be liable for any outstanding fees and charges incurred prior to the resignation. A member shall be responsible for the following year annual dues if its request is received after that date.

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